

**IDAHO SOCIETY OF HEALTH-SYSTEM PHARMACISTS**  
**2021 FALL VIRTUAL POSTER COMPETITION**  
**POSTER PRESENTATION GUIDELINES**

**DESCRIPTION**

A poster presentation is a visual display of a research project (or other clinically based project) that provides an opportunity for authors to present their work to a group of pharmacy professionals. These presentations commonly include:

- *Evaluative studies of completed original research*
- *Descriptive reports of new, improved, or innovative roles or services in pharmacy practice*
- *Research-in-progress reports which permit the investigators to benefit from peer review before research is completed*
- *Case reports of unique clinical experiences or patient cases*

**PRESENTATION FORMAT**

Posters will be viewable online for ISHP Annual Fall Meeting attendees starting Friday, October 8, 2021.

Authors presenting a poster must provide the following components:

1. **Abstract:** Complete and return the attached "Abstract Form", including a typed copy of the abstract on a separate page. To allow for appropriate time for review and approval, poster abstracts should be submitted to the ISHP Professional Affairs Chair ([ishpcontact@gmail.com](mailto:ishpcontact@gmail.com)) no later than **Friday September 24, 2021, by 5:00 pm.**
2. **Presentation:** Poster authors may submit their virtual presentations in one of two formats:
  - 1) Submit a PowerPoint slideset highlighting key aspects of the project, along with a short audio recording (<5 minutes) of the presentation
  - 2) Submit a PowerPoint slide of the actual poster with a short audio recording (<5 minutes) of the presentation

*Please ensure that the following information is included in the abstract and displayed on the poster:*

- Title, author name(s) and practice/project site
- Statement summarizing the project hypothesis, purpose, or objective
- Brief description of the methods, procedures, or key concepts
- Summary of the results obtained
- Statement of the conclusions
- Impact, if any, on current or future pharmacy practice

**DEADLINE FOR POSTER SUBMISSIONS - **FRIDAY OCTOBER 1, 2021, AT 11:59 PM****

**AWARDS**

- Posters will be viewable to conference attendees on the ISHP website, starting **Friday October 8, 2021.**
- Poster judges will have seven days to review poster submissions and provide feedback.
- Awards will be given to the top three (3) posters in each submission category (student, technician, resident, pharmacist.)

## TYPE OF POSTER

Select **one** from the following types of submissions:

### **D = Descriptive Report**

*Definition:* Describes new, improved or innovative roles or services in pharmacy practice, or unusual clinical cases in one or a few patients that have not been formally evaluated but are of such importance that they must be brought to the attention of practitioners.

### **E = Evaluative Study Report**

*Definition:* Completed original research, including clinical research on drug effects in humans, drug-use evaluations, and evaluations of innovative pharmacy services. Abstracts must include scientific results and/or data to support the conclusions.

### **R = Research-in-Progress Report**

*Definition:* Yet-to-be-completed original research, including clinical research on drug effects in humans, drug-use evaluations, and evaluations of innovative pharmacy services currently in progress. **Please note:** Results can be presented on your poster at the meeting.

### **C = Case Reports:**

*Definition:* Describes an unusual *patient-specific* case that was not part of a study, but the findings are of interest to clinical pharmacists. Case Reports require standard headings (Purpose, Methods, Results, or Conclusions), but cannot be a research-in-progress.

## ABSTRACT GUIDELINES

MUST NOT EXCEED **150** WORDS

- **Proofread abstracts carefully**, particularly doses, numerical values, and drug names.
- Do not include the name of your institution in the body of your abstract.
- Use standard abbreviations. Do not include graphs, tables, or illustrations in the abstract.
- Do not use special functions such as tabs, underlines, trademarks, subscripts, bold italics, superscripts, or hyphenations in the abstract. Special symbols (Greek letters, degree signs, and plus/minus) must be spelled out.
- Do not include the title or authors in the body of the abstract.

## POSTER TITLE GUIDELINES

*Please ensure that the poster title accurately and concisely reflects the abstract content*

- The title must not be misleading
- Capitalize only the first letter of the first word in the title; all other words must be in lower-case letters, except in the case of acronyms or proper nouns
- Do not use proprietary (brand) names in the title
- Do not include the name of the institution
- Do not use "A", "An", or "The" as the first word in the title
- Spell out all pharmaceutical acronyms
- Special symbols (Greek letters, mathematical signs) must be spelled out
- Do not use quotes in your title

### **Example Poster Title:**

**CORRECT:** Implementation of computerized prescriber order entry (CPOE) in a surgical unit: one year later

**INCORRECT:** IMPLEMENTATION OF COMPUTERIZED PRESCRIBER ORDER ENTRY (CPOE) IN A SURGICAL UNIT: ONE YEAR LATER

**INCORRECT:** Implementation of Computerized Prescriber Order Entry (CPOE) in a Surgical Unit: One Year Later

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**POSTER ABSTRACT FORM**

**POSTER CATEGORY**                      **STUDENT**                      **TECHNICIAN**                      **RESIDENT**                      **PHARMACIST**

**PROJECT TYPE**

<b>FULL POSTER TITLE:</b>	
<b>PRIMARY AUTHOR:</b>	
<b>PRIMARY AUTHOR EMAIL:</b>	
<b>CO-AUTHOR(S):</b>	

**Descriptive Report Abstracts**

- Contains detailed description of the project or case
- Includes summary of purpose, methods, results, and conclusion
- Primary Author verifies that all coauthors are aware of the contents of the abstract and support the data

**Evaluative Study Abstracts**

- All clinical research represented in the abstract was approved by the appropriate ethics committee or institutional review board (IRB) and, if appropriate, informed consent was obtained for all subjects. This must be indicated in the abstract. If it was exempt from review, a statement indicating why the study was exempt must be included.
- Includes summary of purpose, methods, results, and conclusion
- Primary Author verifies that all coauthors are aware of the contents of the abstract and support the data.

**Research-in-Progress Report Abstracts**

- All clinical projects represented in the abstract were approved by the appropriate ethics committee or institutional review board (IRB) and, if appropriate, informed consent was obtained for all subjects. A statement to this effect must be included in the abstract. If it was exempt from review, a statement indicating why the study was exempt must be included.
- The abstract must contain rationale and objectives for the study (Purpose) and a proposed plan for analysis of the data (Methods). Results and Conclusion statements are not required.

**Case Report Abstracts**

- Abstract does not need: Methods, Results and Conclusion.
- Primary Author verifies that all coauthors are aware of the contents of the abstract and support the data.

**Complete the top portion of this form and attach it to your abstract (typed on a separate piece of paper).** Email completed submissions to the ISHP Professional Affairs Chair at [ishpcontact@gmail.com](mailto:ishpcontact@gmail.com) by

**Friday, September 24, 2021 by 5:00 PM.**